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04 November 2021

## **VARSITY — LENT 2022 EDITORSHIP — APPLICATION NOTES**

Thank you for your interest in the position of Varsity Editor for Lent Term 2022.

To apply, you should submit a document outlining your application for the position. Pairs who wish to co-edit the paper must submit a single jointly-written document.

It should contain the following:

- Vision statement and assessment of Varsity's role in Cambridge

A statement outlining your vision for the paper. This should include an account of how you would edit Varsity, your editorial direction and general ideas on the paper's reach and image. It should also include brief discussion of Varsity's role in Cambridge and how you intend to organise and lead your team.

- Section-by-section critique

Go through all sections of the paper and offer your thoughts. For sections that will remain relatively unchanged a brief overview is fine. Space should be devoted to sections being substantially changed, or any proposed introduction of new sections.

- Ideas for changes

Detail any major proposed changes to the existing structure of the Varsity editorial team, or the print and web editions of the paper (if any).

- Sample editorial (editor's letter)

This may be on any suitable topic, and should be no more than 400 words.

Contd.

# VARSITY

The Newspaper for the University of Cambridge

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Contd.

- Personal statement(s)

This should include a brief description of any relevant experience, as well as your subject and course, year of study and any other extracurricular activities which you will be participating in during Lent term. It should be no longer than 500 words.

- Candidates are also expected to have a good working knowledge of Adobe InDesign, so please do detail any experience using the software.

The completed application must be no longer than 4,000 words in length. Your application should be packaged as a PDF, and sent to the Mark Curtis, Varsity Business Manager ([business@varsity.co.uk](mailto:business@varsity.co.uk)), by 5pm on Monday 22<sup>nd</sup> November.

Interviews for shortlisted candidates will be conducted on the morning of Friday 26<sup>th</sup> November 2021, you *must* make yourself available for interview on that morning

Interviews are expected to be conducted by the current Editors, the Business Manager and the Senior Treasurer of VarSoc.

We would like to take this opportunity to wish you the best of luck with your application.

If you have any questions about the application process, please contact Mark Curtis, Varsity Business Manager via the email listed above.

If you have additional questions about the role of Editor, please contact the current Editors, Isabel Sebode and Nick Bartlett, at [editor@varsity.co.uk](mailto:editor@varsity.co.uk).